

FRAT SHIPPING KIT INSTRUCTIONS

IMPORTANT - *This kit should be used only as described.*

Step 1 - This kit has three layers which will need to be assembled to prepare the shipment. Begin by planning ahead - **Remove the Cold Pack** from the bottom chamber and lay it flat in the freezer the **day before** shipment to ensure it is ready. **Do Not Freeze the Entire Kit.**

Step 2 (Day of shipment) - Place frozen cold pack into bottom chamber of the kit, then fit the middle, molded section on top.



Step 3 - Place one of the blood collection vials into one of the four molded grooves in the middle section; fill one of the grooves. If needed, place additional vials in the next groove(s).

Step 4 - When you have finished adding samples, center the absorbent sheet on top of the vials; make sure that it does not protrude over the edge where it could interfere with sealing the box.



Step 5 - Place the styrofoam lid (3rd piece of kit) on top and check to make sure it is fitted securely. *(Note: If a lid does not fit properly or the kit is damaged in any way, start over with a new kit and discard the damaged kit in its entirety.)*



Step 6 - Place the styrofoam container into the biohazard bag, carefully sealing it to prevent leakage.

Step 7 - Turn the biohazard bag over to expose the exterior, unlabeled pouch; fold the **COMPLETED FRAT Requisition Form** into quarters with print facing out; place this in the clear **outer pouch** of the biohazard bag.

DO NOT place inside the zip locked section of the bag.

Step 8 - Fit bag and contents into the outer packaging/specimen mailer box stamped with **EXEMPT HUMAN SPECIMEN** and close securely.

Step 9 - Place in **FedEx or UPS Overnight** mailing package, attach shipping label and alert carrier for pickup.

Ship to: 5110 Campus Drive, Suite 150, Plymouth Meeting, PA 19462 USA